

University Budget Advisory Council
June 10, 2021 Action Minutes
Zoom recording on Canvas

Members present: Maggie Baker, Opinder Bawa, Michael Beseda, Sarah Blackburn, Shannon Burchard, Jeff Hamrick, Michael Harrington, Monika Hudson, Lindsey McClenahan, Bradley Morrison, Gladys Perez, Spencer Rangitsch, Theo Retos, KT Waxman, Janet Yang, John Zarobell

Members absent: Charlie Cross, Rochelle Fernandez, Berkelee Jimenez, Dennis Miller, Julie Orio, Julia Schulte, Angie Vuong

Recorder: Linda Wong

Approval of Action Minutes: May 13, 2021

Action: Approve May 13, 2021 Minutes. **Motion/second:** Spencer/Morrison **Vote:** unanimous

General Budget Items:

- Formation of Budget Councils within the College/Schools

UBAC discussed whether it should make a formal recommendation to establish budget councils at the college/school levels. Ad-hoc councils have been formed, but not uniformly. SOM budget task force may be a good model for other schools to consider.

Action: Draft a memo articulating that units form budget task forces within their areas including a model set of bylaws, etc. **Motion/second:** Morrison/Burchard **Vote:** unanimous

- Budget Discussion with Preliminary numbers - Appendix C – positions base/one-time cuts. Hamrick provided an overview of the FY22 budget.

Action: Information received for file

- Budget calendar

Action: Finalization of the budget calendar was continued to the next UBAC meeting.

- UBAC Membership

Hamrick indicated Cabinet agreed to take up this item over the summer. Other groups need to have conversations within their organizations regarding the reduced UBAC membership.

Action: Continue discussion on reduced UBAC membership to the next UBAC meeting.

Meeting adjourned: 1:30 p.m.